

EMERGENCY TELEPHONE SYSTEM BOARD MEETING MARCH 20, 2003

Chief Steve Kite, Chairman, called the McHenry County Emergency Telephone System Board to order on March 20, 2003, room C140 in the McHenry County Government Center, Woodstock at 9:02 A.M., for a regular meeting.

MEMBERS IN ATTENDANCE: Chief Kite, Chairman, Director Barry Valentine, Vice-Chairman, D.C. Art Weber, Chief Ken Rydberg, Captain Glenn Olson, Commander Phil Dammeir, D.C. Joe Hallman, Sgt. Dick Johns, Officer Bob Harper, Officer Jim Molnar, and Claire Kinter.

MEMBERS ABSENT: Chief Ken Mrozek and John Shay.

STAFF IN ATTENDANCE: Tiki Carlson, 911 Coordinator and Wileen Peterson, Admin Specialist

VISITORS: Mary Christiansen, Keith Svendsen, ALG-LITH FPD; Chief Ahrens, Crystal Lake Fire Department; Jeff Moynihan, Motorola; Chris Sosniski, Kevin James, Baxter-Woodman.

ADDITIONS OR CORRECTIONS TO THE MINUTES: NONE

MOTION: by D.C. Art Weber, second by Barry Valentine, to accept the minutes from the February 20, 2003, meeting. All members present voted AYE. Motion passed.

CORRESPONDENCE: IN PACKET

Letter received from Fire Chief's Association regarding appointment of Chief Dennis Ahrens.

TREASURER REPORT: The Treasurer's report was submitted. Balance as of February 28, 2003, was \$2,217,853.05 in the General Account.

MOTION: by Barry Valentine, second by D.C. Hallman, to accept the Treasurer's Report as submitted and place on file for future audit. All members present voted AYE. Motion passed.

BILLS: Board members reviewed the bills.

MOTION: by Barry Valentine, second by Claire Kinter, to pay the 290001 bills for the month of February in the amount of \$38,098.52. All members present voted AYE. Motion passed.

COMMITTEE REPORTS:

FINANCIAL: Barry advised the board the county is getting ready to start the FY03-04 process. There has been some discussion by the county to have a 2 year budget process.

TECHNICAL: The committee has completed the RFP for Reverse Call Notification System and sent to all board members for review. Claire advised she found a grammatical error on page one that needs to be corrected from "primarily" to "primary".

MOTION: by Commander Dammeir, second by D.C. Hallman, to send out the RFP as prepared making the correction. All members present voted AYE. Motion passed.

Jeff Moynihan addressed the board regarding the 800 MHz. There was discussion about the future need to purchase new radios for the new frequencies. There are 7 frequencies available to McHenry County. 6 voice and 1 data may be sufficient for our county. D.C. Weber plans on attending the Region 54 meeting in April.

PERSONNEL: NONE

TRAINING: Wileen received pricing on PowerPhone EMD 4th Ed. manuals. The price for a quantity of 45-50 is \$95 per book.

MOTION: by Sgt. Johns, second by D.C. Weber, to purchase 50 EMD manuals with a cost not to exceed \$4750. All members present voted AYE. Motion passed.

PSAP: Captain Olson wrote a response to the letter Chief Walters (in packet) wrote inquiring about becoming a PSAP.

A KNOX BOX checklist was distributed. Tiki asked for them to be filled out and returned.

MAPPING: We received a quote from Baxter Woodman on the Centerline project. The price they quoted was \$52,000 and it would take 9 months. GTG's price was \$49,000 and could complete the project in 16 weeks.

MOTION: by Captain Olson, second by Officer Harper, to contract with GTG for the completion of the Center Line Project in the amount of \$49,000. A roll call vote was taken. 10 members present voted Aye: Hallman, Harper, Johns, Kinter, Molnar, Olson, Rydberg, Weber, Valentine, and Kite; 1 abstained, Dammeir. Motion passed.

There is additional Arc-Editor software that is needed for the ETSB mapping tech to continue with the project. The cost of the package is \$7,100.

MOTION: by Barry Valentine, second by D.C. Weber, to purchase Arc-Editor through the county for \$7,100. A roll call vote was taken. 10 members present voted Aye: Hallman, Harper, Johns, Kinter, Molnar, Olson, Rydberg, Weber, Valentine, and Kite; 1 abstained, Dammeir. Motion passed.

DISCUSSION: Per the by-laws new officers need to be elected.
Chief Kite asked for nominations for Chairman-

MOTION: D.C. Hallman, second by Officer Harper, to nominate D.C. Weber for Chairman. With there being no other nominations, **motion** by Chief Rydberg, second by D.C. Hallman to close nominations. All members present voted AYE. Motion passed.

Chief Kite asked for nominations for Vice-Chairman

MOTION: by Chief Rydberg, second by Officer Molnar, to nominate D.C. Hallman for Vice-Chairman. With there being no other nominations, **motion** by Officer Harper, second by Barry Valentine to close nominations. All members present voted AYE. Motion passed.

Chief Kite asked for nominations for secretary

MOTION: by Captain Olson, second by Chief Rydberg, to nominate Sgt. Johns for Secretary. With there being no other nominations, **motion** by Captain Olson, second by D.C. Hallman to close nominations. All members present voted AYE. Motion passed.

There was further discussion about Motorola's StarCom 21 product.

There was discussion about the letter written by the Fire Chief's Association regarding their request to add a second Fire Chief's Association representative to the ETSB.

MOTION: by Chief Rydberg, second by Captain Olson, to send a letter to the County Board advising the ETSB requests the size and make-up of the board remain the same. A roll call vote was taken. 8 members voted AYE: Hallman, Harper, Johns, Kinter, Molnar, Olson, Rydberg, and Weber; 2 members voted Nay: Valentine and Kite; 1 member abstained: Dammeir. Motion passed.

EXECUTIVE SESSION: NONE

INFORMATION ITEMS: Mary Christiansen will be doing a FIRES upgrade April 2, 2003. A letter will be sent out reminding everyone they will need to stay off the AS/400 until they are notified.

Adjournment was at 10:24 AM

**The next meeting is Thursday April 17, 2003
9:00 AM at McHenry County Government Center**

Coordinator's Report for March 20, 2003

CAD-

We are going to be doing Gateway upgrades on March 25th. It is unknown how long this will take but CAD will go down for a short period of time during the day.

PSAP/911-

WIRELESS-

Any calls from cell phones coming in with record not found, the TC's should attempt to "Retry ALI". If record still displays record not found, we will need location of caller and cell company name. Please have the TC's send me a copy of the 911 printout on calls that generate the tower information when they "Retry ALI".

CORRESPONDENCE-

The law firm of Ottosen Trevarthen Britz Kelly & Cooper has sent us a flyer on military reservists or national guardsmen called to active duty. A copy is attached.

A letter was received from Chief Ralph Webster see attached.

MISCELLANEOUS INFORMATION –

EMD class is scheduled for April 16, 23, 30, May 7, and 14. The class will be from 8:00 to 5:00. This will allow for an hour lunch. If you have anyone you need to send please let us know.